



Baseline Audit Package

Baseline audits are preliminary assessments to develop a reference point. By performing an audit in advance, your practice can identify improper billing and coding practices and make necessary corrective actions *prior* to any government or third-party payer audit. This can help you save both time and money.

Our company is an approved government IRO (Independent Review Organization) which means we have been given the seal of approval from the government (CMS/OIG) as a compliance auditor.

What Does The Baseline Audit Package Include?

When we audit/review your records we look at the level of service billed as well as the ICD-9, and other CPT codes used. We will then provide you with a detailed report as to what we found and give any recommendation as to what may need to happen moving forward.

In some cases we may recommend onsite group education and/or one-on-one provider training in which we may round/observe the visit with the provider and then guide/answer any questions after the patient visit.

Our process is easy and turn-around time is quick. After receiving the necessary information, a report will be delivered within 7-15 business days.

What We Need:

- 20-25 randomly selected records/progress notes per physician
- Copy of the printed CMS 1500 Form that goes with that days progress note
- Progress notes that are pulled should be from a range of services (i.e. new, established office visit, consults and hospital visits)
- Include all applicable lab and/or diagnostic test results

Send Records Via:

- UPS or FedEx *only* (consultants must be provided with tracking information)
- Fax to 770.333.9406 (*a secure eFax account*)