

## **Practice Management Oversight**

The practice’s performance and effectiveness is a critical component of effective and successful practices. The Physicians Practice S.O.S. Group™ can provide practice management oversight on temporary or a permanent basis. We can help with your practice’s finances and operational performance and provide you with a blue print for achieving a greater efficiency and profitability.

Because each medical practice is unique with different consulting needs, our management oversight is tailored to focus on those specific areas of concern to the client. We recommend a minimum of 6 months of oversight in order for you to see significant changes in how your practice will run.

### **Our Practice Management Package can include any of the following:**

- ✓ Accounts Receivable Management/Oversight
- ✓ Physician, Mid-level and Staff Productivity, Capacity & Staffing
- ✓ Scheduling, Patient Access & Patient Satisfaction
- ✓ Patient Flow, Operational Efficiency & Office Organization
- ✓ Coding, Reimbursement & Medical Records
- ✓ Patient Billing, Insurance Processing & Collections
- ✓ Compliance & Risk Management (HIPAA, OSHA, Red Flags Rule)
- ✓ Personnel Management, Interviews and Surveys of Physicians, Nurses & Staff
- ✓ Facility & Equipment
- ✓ Information Systems & Technology Needs and Performances for such

### **What We Need:**

- Log in/Password assigned to any PPSOS staff and/or Intern for computer systems
- Copies/Access to all policies and procedures currently in place
- Copies/Access to any contracts for equipment/supplies
- Copies/Access to personnel files and job descriptions

*\*It is important to note that we can not guarantee an amount or percent that will be collected as we can not predict what a payer will do or a provider staff person will or will not follow up on as directed. We can not track down your contracts or provider relations representative if you don't have them. We must have access to complete A/R reports and have an assigned staff member that works with us to achieve the collection goals that will be set. As part of our management oversight we will make suggestion to improve the practice but ultimately it is your decision.*

